



ADAMAWA STATE UNIVERSITY, MUBI

(Office of the Registrar)

5TH -12TH COMBINED CONVOCATION CEREMONY: 2009/2010 – 2017/2018 ACADEMIC SESSIONS

NOTICE TO ALL GRADUATED STUDENTS

The Management of Adamawa State University, Mubi is pleased to announce, that the 5th – 12th Combined Convocation Ceremony is scheduled to hold from 26th – 28th March, 2020.

Consequently, all graduated students for the said sessions are to take note of the following information for their necessary action.

1. The Convocation Ceremony will include all graduands from the 2009/2010 – 2017/2018 Academic Sessions. All concerned are advised to check the University website for the full list and other vital information on the ceremony. For further enquiry please contact the following GSM Numbers: 07038769460, 07038132083 or 07066274008

2. Convocation Fee

- (a) All Convoking graduands are to pay convocation fee according to his/her status as follows:

i. Certificate Course and Diploma Holders	₦10,000.00 only
ii. First Degree Holders	₦15,000.00 only
iii. Post Graduate Diploma Holders	₦20,000.00 only
iv. Master's Degree Holders	₦25,000.00 only
v. PhD Holders	₦35,000.00 only

- (b) **Mode of Payment:** All payments are to be made through: **Acc. Name:** ADSU, Mubi, **Acc. No. 2009708822, First Bank.**

- (c) The above charges cover the following:

- i. Hiring of academic gown
- ii. Order of proceedings
- iii. Certificate holder
- iv. Certificate fee
- v. Administrative charges.

- (d) Issuance of academic gowns and Order of Proceedings will commence on 26th March, 2020 at the respective faculty offices from 8:30 am, on first come, first serve basis, on presentation of evidence of payment of convocation fee.

- (e) Please note payment of the convocation fees is mandatory on all graduands for collection of certificates irrespective of being in attendance during the ceremony or not.

- (f) All graduands are to present verified receipt for the above payment before collecting their certificates.

- (g) All gowns are to be returned latest, Monday 30th March, 2020 or the appropriate charges of ₦1,000 per day for non-return will apply.
3. Distribution of Certificates will commence on Monday, 30th March, 2020 at the Academic Registry. Graduands are to present the following before collection;
- Original Statement of Result
 - School ID Card
 - Recent valid ID Card (Voter's Card, Driver's License, or National ID Card)
 - Copy of O' Level Certificate
 - Evidence of alumni registration/membership.
 - Copy of convocation fee receipt.
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4. Alumni membership registration fee of Two Thousand Naira (₦2,000) applies, payable through: **ACC Name:** ADSU, Mubi, **Acc. No. 0015867812, Unity Bank.** Registration will commence on 25th March, 2020 by 8:30 am at the Alumni Advancement Office.
5. Academic Gowns are available for sale to PhD graduands at the rate of Twenty Thousand Naira (₦20,000) only. (Please note that this is not included in the convocation fee). All PhD graduands are encouraged to purchase the gown for personal use and as a mark of identification with Adamawa State University, Mubi.
6. Other Matters:
- i. All graduands are expected to attend the Convocation Lecture, scheduled to hold on Friday, 27th March, 2020 by 9:00 am prompt at the Multipurpose Hall.
 - ii. All graduands are expected to avail themselves at the convocation ceremony and to be formally dressed in full English or National wear.
 - iii. Only graduands that are appropriately dressed in their respective faculty gowns will be allowed in the procession and on the convocation ground.

Signed
Yahya J. Bobboi Esq.
Ag. Registrar