



ADAMAWA STATE UNIVERSITY, MUBI
(OFFICE OF THE REGISTRAR)
(ACADEMIC DIVISION)

5th December, 2022

14TH CONVOCATION CEREMONY: 2020/2021 ACADEMIC SESSION
NOTICE TO ALL GRADUATED STUDENTS

The Management of Adamawa State University, Mubi wishes to announce that the 14th Convocation Ceremony is scheduled to hold from 12th to 13th December, 2022. Consequently, all graduated students for the said academic session are to take note of the following information for their necessary action:

1. The Convocation Ceremony is for graduands of the 2020/2021 academic Session only. All concerned are advised to check the University website for the full list and other vital information on the ceremony. For further enquiry, please contact the following GSM Number: **07038769460, 07038132083, or 07038132083.**

2. **Convocation Fees:**

All Convoking graduands are to pay convocation fee according to their status as follows:

i. First Degree Holders	₦15,000.00 only
ii. Post Graduate Diploma Holders	₦20,000.00 only
iii. Masters Degree Holders	₦25,000.00 only
iv. PhD Holders	₦35,000.00 only

3. **Mode of Payment:**

All Payments for the convocation are to be made through: **Account Name: ADSU, Mubi, Account. No. 0004731731, Unity Bank**, while Payment for Alumni membership fee of three thousand Five Hundred Naira applies and payable through **Account Name: ADSU, Mubi, Account. No. 0015867872, Unity Bank**.

4. **Alumni Membership:**

Registration for Alumni membership will commence on Friday, 9th December, 2022 at the Alumni Secretariat, Advancement Unit, AdsU, Mubi.

5. **Convocation charges:**

The Convocation charges covers the following:

- i. Hiring of academic gown
- ii. Order of proceedings
- iii. Certificate holder
- iv. Certificate fee
- v. Administrative charges.

6. Issuance of Convocation Gowns:

- i. Issuance of Academic Gowns will commence on 12th December, 2022 at the respective faculty offices from 8:30 am, to 5:00pm, on first come, first serve basis, and on presentation of evidence of payment of convocation fee.
- ii. Academic Gown are available for sale to Ph.D graduands at the rate of Twenty Thousand (N20,000) Naira only. (Please note that this is not included in the Convocation fee). All Ph.D. graduands are encouraged to purchase the gown for personal use and as a mark of identification with Adamawa State University, Mubi. Please note payment of the Convocation and Alumni fee is mandatory on all graduands of the 14th Convocation irrespective of being in attendance during the ceremony or not.

7. Presentation of Evidence of Payment:

All graduands are to present verified receipt for the above payment before collecting their certificates.

8. Return of Convocation Gowns:

All gowns are to be returned latest, Friday 16th December, 2022 or the appropriate charges of ₦1,000 per day for non-return will apply.

9. Distribution of Certificates:

Distribution of Certificates will commence on Monday, 19th December, 2022 at the Academic Registry on presentation of the following before collection;

- Original Statement of Result
- School ID Card
- Recent valid ID Card (Voter's Card, Driver's License, or National ID Card)
- Copy of O' Level Certificate
- Evidence of alumni registration/membership.
- Copy of convocation fee receipt.

10. Other Matters:

- i. All graduands are expected to attend the Convocation Lecture scheduled to hold on 12th December, 2022 by 10:00 am prompt at the Jika Mana Conference Hall, ADSU, Mubi Guest House, Garden City, Mubi.
- ii. All graduands are expected to avail themselves at the convocation ceremony and to be formally dressed in full English or National wear.
- iii. Only graduands that are appropriately dressed in their respective faculty gowns will be allowed in the procession and on the convocation ground.

Signed

Abubakar Ahmed Vokna
Ag. Academic Secretary